

Matlock Bath Parish Council

Chair: Peter Baranek

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DRAFT MINUTES of a meeting of the Matlock Bath Parish Council
held on Wednesday 24th March 2021 at 7.00 pm via Zoom

Present: Cllr Peter Baranek (Chairman), Cllr Nick Grayshon, Cllr Helen Keay, Cllr Jackie Ligo, Cllr Leisha Martin, Cllr Louise Moran, Cllr Dave Mowle, Cllr Jennifer Nettleship, Cllr Michael Wilderspin, Julie Baranek (Clerk)

A Public Participation

There was one member of the public attending who did not wish to speak.

B Report from Police Representatives

There was no Police representative present.

C Report from County Council

There was no representative present.

D Report from District Council

There was no representative present.

01.03.21 Apologies

Apologies for absence were received from Cllr Jennifer Nettleship.

02.03.21 Declaration of Members' Interest

Councillors were asked to consider the need to declare an interest in any matters on the agenda. The Chairman asked that all interests be notified to the Clerk so they could be added to the book. Cllr Peter Baranek signed the book for agenda item 05.03.21(e) Clerk's Appraisal.

03.03.21 Acceptance & Signing of Minutes

It was **RESOLVED** that the Minutes of the Parish Council meeting held on 15th February 2021 be accepted and were signed by the Chairman.

Subject to approval at the next meeting.

04.03.21 Clerk's Report on On-going Matters

Highway Retaining Wall Maintenance Works – The Clerk reported that DCC will require access to the sports area in order to complete some wall maintenance works. DCC has confirmed that any damage to the sports area will be 'made good' by DCC.

Annual Meeting/Annual Parish Meeting – The Clerk reported that the Coronavirus legislation allowing meetings to be held remotely expires on 6th May. It is currently unknown whether the legislation will be extended. However, Parish Councils are being encouraged to hold their Annual Meeting/Annual Parish Meetings prior to the 6th in order that they can be held remotely. After discussion it was agreed to move the meeting to Wednesday 5th May.

Dog Mess on Green Lane – The Clerk reported that complaints had been received regarding the dog mess on Green Lane. DDDC has forwarded posters which can be put up.

30mph Signage on A6 – Following a request from a resident regarding a 'slow down' sign by Artists Corner, it was reported that a new illuminated sign will be included in the highways capital programme for 2021.

05.03.21 Committees

- (a) **Activities** – It was reported that the Art and Photography Competitions were now open. Although the Photography Competition could go on line again this year if need be, a decision regarding the Art Competition will be made nearer the time.

All other activities will be reviewed nearer the time.

- (b) **Communications**

Website – It was reported that the new website will be launched week beginning 29th March.

Newsletter – It was confirmed that the Spring Newsletter had gone to print and would be delivered once printed.

- (c) **Environment & Conservation Committee**

Florals – It was reported that a quotation has been received from Plantscape regarding the watering and maintenance of the 3 tier planters in the village. It was further reported that two businesses had offered to plant up and maintain two towers which were outside their premises. Investigations were still being made into whether 2 other businesses would maintain the remaining 2 planters. This item will be deferred to the next meeting.

It was reported that contractors had put their equipment on top of the flowering bulbs whilst doing gas repairs on Clifton Road. The Clerk reported that she had contacted the company who had agreed to pay compensation for the damage caused. They have also re-seeded some of the grass area which was also damaged.

Nature Reserve – It was reported that Derbyshire Wildlife Trust had spent two days on the Nature Reserve clearing the meadow area. Further work will be needed.

It was **RESOLVED** to co-opt Cllr Louise Moran to the Environment & Conservation Committee.

Subject to approval at the next meeting.

(d) **Facilities Committee**

Sports Area – It was reported that work had started on the sports area. However, a problem regarding the level of the surface would mean that more tarmac will be needed. In addition, it was felt that the area would need larger gates. The Clerk reported that a quotation had been received for both the tarmac and the gates. Cllr Dave Mowle suggested that we ask the contractors for a breakdown of the costs for the tarmac.

It was further reported that a raised net across the goal ends might be needed; in view of the extra costings for the gate and tarmac, this may have to be done at a later date.

Benches – After discussion it was **RESOLVED** to accept the Sponsorship Policy which had been circulated with the agenda.

Cllr Dave Mowle reported that the “Bowmer’s Bench” will be finished in the next couple of days.

It was reported that the vandalism to one of the benches on Riverside had been reported to the Police and we were currently awaiting an update.

The Clerk reported that there was a delay in the fitting of the new benches on North Parade as the installation of signage etc for the re-opening up of the High Street had taken priority due to the imminent deadline.

(e) **Finance & General Purposes Committee**

Payments - The following payments were **RESOLVED**:

Clerk, Expenses, January 2021	£37.64
Derbyshire Wildlife (nature reserve)	£360.00
Derbyshire Wildlife (footpaths)	£360.00
TDP (bolts for benches)	£150.12
Clerk (Bulbs)	£25.00
Brunel (plaque)	£135.48
Brunel (plaque)	£43.04
Crow Pie Marketing	£525.00
Hot Graphix	£62.50
Road Signs Direct (RHSSF)	£2170.80
Clerk (Stencil for RHSSF)	£55.00
HMRC	£70.97
Matlock Print	£60.00
Valley View (sports area)	£21600.00
Clerk, Expenses, February 2021	£78.66
Clerk, Salary, February 2021	£964.45
Little Yellow Boat Company (RHSSF)	£950.00
NEST	£113.85
Little Yellow Boat Company (RHSSF) (Posters)	£106.23
Crow Pie Marketing	£465.00
Discount Displays (lamppost wraps, RHSSF)	£1365.54
Little Yellow Boat Company (RHSSF)	£51.54

Subject to approval at the next meeting.

Clerk, Expenses, March 2021	£67.77
Derwent Treescapes (RHSSF)	£2306.26
HMRC	£108.27
Clerk, Salary, March 2021	£1016.93
NEST	£122.84
Matlock Print	£340.00
TOTAL	£33712.89

It was reported that all expenditure relating to RHSSF has been reimbursed by DDDC as part of the Re-opening up of the High Street Safely Fund.

Membership of Derbyshire Association of Local Councils – It was **RESOLVED** to renew membership for 2021/22.

Clerk's Appraisal – Cllr Helen Keay reported that the Clerk's Appraisal for 2019/2020 had been completed. It was **RESOLVED** to sign this off and a one increment increase was agreed.

Cllr Peter Baranek declared an interest in this item and took no part in any discussion or resolution.

Appointment of Internal Auditor – It was **RESOLVED** to appoint Brian Wood as Internal Auditor for 2020/2021. The Clerk reported that the documentation would be completed and passed to Mr Wood prior to the meeting in May where it would be signed off by Full Council before being sent to P K Littlejohns, the External Auditor.

(f) **Planning Committee**

Applications - It was **RESOLVED** to accept the Planning Committee's recommendations of No Objection for the following application:

21/00203/FUL – Victoria House, Holme Road – Conversion of Garage

Planning Decision – The following decision by DDDC was noted:

T/20/00239/TCA – 2 Primrose Cottages, St Johns Road – Works to Trees – Granted

Planning Training – It was noted that Cllr Louise Moran will be attending the forthcoming planning training in April.

It was **RESOLVED** to co-opt Cllr Louise Moran to the Planning Committee.

(g) **Climate Advisory Group** – Cllr Helen Keay reported that she was resigning from this Committee. There was no further update.

06.03.21 **Government Funding for RHSSF**

It was reported that the pavement stencilling has been completed as had part of the signage on the railings. The lamppost wraps have been ordered and it is expected that these will arrive in the next few days. Some posters have been put up around the village and some will be given to the businesses to display. All invoices pertaining to this work have been sent to DDDC and have been reimbursed. The only outstanding job is the signage on Fishpond Hill.

A further claim was discussed regarding the Clerk's time. Permission had been given from DDDC for this claim and it will be submitted shortly. Councillors agreed that a payment would be made to the Clerk for her extra time. The amount will be agreed at the next meeting.

Subject to approval at the next meeting.

It was reported that there was a new round of funding to “Welcome Back”. It was thought that additional benches in Derwent Gardens could be purchased. Cllr Peter Baranek agreed to get more information and then to talk through the options and ideas.

07.03.21 **Closer Working Meetings**

It was reported that the following had been raised at the last Closer Working Meeting:

Temple Road Car Park – Parts of the fencing is missing following the departure of the travellers. DDDC has agreed to follow this up together with the bags of litter still on the bank.

Recycling Bins – DDDC has confirmed that when the Clean and Green contract is due for renewal shortly they will look into adding this.

Extra Litter Bins – At the moment DDDC cannot purchase extra big belly bins as there is a capacity issue with the contractors. However, DDDC has just received funding for additional bin emptiers for the summer so they will look at including it in the round.

Payback Teams – It is hoped that this will be ‘up and running’ again shortly and as soon as it is work requested in Derwent Gardens and Memorial Gardens will be done.

Gullivers Kingdom – Planning is aware that no application for the containers has been received by DDDC and will be following this up.

Lovers Walk Erosion – No update as yet.

Car Parking Ticket Machines – DDDC is looking into introducing ‘pay by mobile’ for the car parks.

Boy Racers – No further forward. The Police would like to see DDDC introduce a PSPO but DDDC are reluctant as they have no resources to enforce it. The Clerk agreed to follow up the CCTV issue.

Pavilion Car Park Lighting – Thanks were given to DDDC for sorting this.

Bike Rack – The bike rack from Station Car Park which was under-used and part of it unusable has now been moved to Pavilion Car Park.

Rose Garden – DDDC will look into incorporating the maintenance of this into their work.

08.03.21 **Matlock Bath Station**

It was reported that a new adopter had agreed to work on the station.

09.03.21 **Reports from Outside Bodies**

- (a) **Derwent Valley Rail Partnership** – Minutes of the meeting held on 26th January were circulated prior to the meeting.
- (b) **Illuminations** – It was reported that a decision regarding whether the illuminations will go ahead this year will be made at the end of May.
- (c) **Pavilion** – Cllr Dave Mowle reported that the roof of the Pavilion has now been fixed together with the replastering of some of the walls and the toilets.

Councillors discussed the letter of support for the Arts Council Lottery Project-Led funding bid. Councillors agreed that a letter of support should be sent.

Subject to approval at the next meeting.

10.03.21 **Urgent Matters/Matters for the Next Agenda Raised in Public Participation, District Council, County Council or Police Report**

There were no urgent matters for the next agenda.

11.03.21 **Correspondence/Publications/Information Received**

The following were noted:

E-mail re ward boundaries for DDDC
E-mail from DCC re new local health apps library
E-mail from Amber Valley re local plan
E-mail from DDDC re street naming
E-mail from DCC re working on elections
E-mail from RBLI re 'Tommy'
E-mail from DDDC re Review of Alcohol Entertainment Licenses
E-mail from Arthritis Action re support
E-mail from Police re ANPR
E-mail from Police Crime Commissioner re event
E-mail from DCC re Community Testing
E-mail from DCC re new appointment for Highways
Copy of e-mail from DCC re resident putting out cones on the highway
E-mail from Farnsfield Parish Council re sponsorship benches
E-mail from DDDC re Covid numbers
E-mail from visitor re bike racks
E-mail from member of the public re Spring Ride Out Event
E-mail from DCC re Community Safety Update
E-mail from DCC re update
E-mail from DCC re update on Lea Road, Cromford
E-mail from Paddle Peak re more bins, litter posters

E-mail from Derbyshire Times re re-opening up as tourist destination – passed to DDDC
E-mail from resident re rubbish – passed to Environmental Health
E-mail from resident re Green Lane – passed to DCC Footpaths

12.03.21 **Date of Next Meeting**

The next meeting will be held on Wednesday 5th May 2021.

The meeting closed at 8.30 pm

Subject to approval at the next meeting.